Embassy of Russia	
Washington, DC	
RE: Russian Tourist visa for	
(Last I	Name, First Name)
Dear Consular Officer:	
l,	
(FATHER: Last Name, First Name)	(Date of Birth, Passport Number) and
(MOTHER: Last name, First Name)	(Date of Birth, Passport Number) allow my child
(MINOR: Last Name, First Name)	(Date of Birth, Passport Number)
to travel to Russia with	
(Group, Organization, (Chaperone's Name)
on	
(Month, Day, Year).	
Sincerely,	
(Father's Signature)	(Mother's Signature)
(Notary Signature and Seal)	